



## JCPA Meeting Minutes – January 12, 2022

- **Prayer** – Jake Hollin, Assistant Principal
- **Welcome and Opening Remarks** - Tracy Shirk
  - Approve meeting minutes from Dec. 2021 meeting
- **Committee Reports:**
  - **Finance & Budget Report** – Courtney Westermeyer reviewed what we have been working with over the past several months; not much change over the past few months
    - Dues \$35,150 – come in automatically as part of tuition
    - Christmas decorations for school are in misc. budget area
    - Courtney to see if spring bazaar refunds are reflected
  - **Faculty Appreciation**
    - Tracy provided holiday gift cards from CoffeeBar with small coffee cup and treats - very well received and appreciated
    - Will do another appreciation gesture during Catholic Schools Week- Suggestions/ideas welcomed
    - Will also do Teacher Appreciation Week and End of School Year
  - **Concessions** – Ginger unable to attend so Tracy gave report
    - New drink cooler arrived and is set up inside
    - Looking for a new person or partnership to take over Concessions next school year
- **Special Events – 2021/2022:**
  - **JCPA Rock & Bowl** – March 19, 6-9 p.m.
    - First planning meeting was held, next will be 1/19 - virtual Teams.
    - Use Sign up genius in 1/12 Parent Association email to receive an invitation.
    - Discussion will center around menu and auction options.
  - **Spring Bazaar** – April 23 (rain date April 24) - Co-Chairs Mia Healy and Dawn Winter
    - Mia Healy reported, had met earlier to discuss
      - Registration link to be set up through Veracross with returning vendors given the first opportunity to sign up for the event
    - Looking into food trucks, flower vendor. Maybe Vagabond & Kona Ice
    - Will need volunteers – students can do for service hours, parents also needed
  - **After Prom Party** – April 30
    - Volunteers needed
    - Tracy meeting with Mr. Hensley on 1/13 to discuss.
    - Deposits sent to Arena Club and Ultimate Amusements.
  - **Senior Banners** – Tracy to confirm Kellie Rosso is coordinating and get more info. Need people to hang banners over spring break – possibly Good Friday.

- **Fund for JC Update** - Alyson Jacques Shiflett, Director of the Fund for John Carroll
  - \$220,000 raised to date for the Appeal (\$194k last year at this time). 60% to June 30th goal
  - Upcoming Giving Events
    - Catholic Schools Week
    - Patriots Day
    - Golf Tournament
  - The Appeal is also hoping for another matching gift
  - The Fund helped to provide the following to JC:
    - 61 Cameras for hybrid learning
    - Scholarships and Need Based Tuition
    - 2 – 3-D Printers
    - Lighting in the Auditorium
    - Sports Uniforms
  - Patriots Day Celebration – Volunteers needed; Challenges include:
    - Monday – Alumni Even/Odd Year Giving Day
    - Tuesday – Early Riser
    - Wednesday – Flag Challenge
    - Thursday – Class Giving Challenge
    - MANY MORE
- **Featured Speaker** – Joe McGrain, Director of Facilities
  - Shared pillars of Culture (building team, professional development, etc), Quality of Education (learning environment that promotes excellence and minimizes distractions), Enrollment Growth (welcoming atmosphere, good first impressions), Financial Strength (sound staffing decisions, practical purchasing and campus investment).
  - Provided updates on campus operations and improvements– Fitness center- opened Nov. 2021; science wing updates, auditorium updates, MDE Lead in Water results and solutions, Wetlands Grant status, Golf Center, Chapel climate control and ministry space (might be a future project to consider for upgrading), locker room scoping phase updates, small scope summer renovation projects, next phase exterior window installations, tree removal program, address aging bus fleet, campus mechanical service and preventive maintenance, COVID management
- **Administration Update** - Jake Hollin, Assistant Principal
  - Mr. Goedecke is now officially in charge of Mission & Ministry now that Mr. Will Granieri, the new religion teacher, has been hired.
  - Talked about plans for Catholic Schools Week - Jan. 31 – Feb. 4 – Themes – Faith, Excellence, Service. Reviewed special events and activities for the week.
  - Covid mitigation strategies have been working well so far. COVID testing for athletes and cast of Legally Blonde has been moved to Tuesdays. Administration is trying to balance the need for communication with trying not to overload parents with emails. At this time, there are no plans for full time virtual learning. The new 5-day quarantine guidelines have been helping to get students back in school more quickly.
  - Faculty and staff are prepared for virtual days for snow days if needed. We have one more snow day in the calendar; if additional days are needed JC will move to virtual learning on snow days.

- Senior Parent Meeting coming up on 2/3, will be virtual

Next meeting: February 9 at 7 p.m. - TBD if in-person or virtual

## **Attendance**

Tracy Shirk - President

Katie Jenkins - Vice President

Alyson Shiflett - Director of the Fund for John Carroll - [ashiflett@johncarroll.org](mailto:ashiflett@johncarroll.org)

Jake Hollin - Assistant Principal - [jhollin@johncarroll.org](mailto:jhollin@johncarroll.org)

Joe McGrain - Director of Facilities – [jmcgrain@johncarroll.org](mailto:jmcgrain@johncarroll.org)

Kathy Walsh – Director of Marketing & Communications – [kwalsh@johncarroll.org](mailto:kwalsh@johncarroll.org)

Susan Roarty – Director of Advancement & Alumni Relations – [sroarty@johncarroll.org](mailto:sroarty@johncarroll.org)

Sarah Greco

Lynn Katen

Karol Manner-Dyess

Tom Wassin

Sara Saacks

Courtney Westermeyer

Kim (Guest)

Andy Sheppard

Mia Healy

Carrie Mesher-Bottino

Ross Smith IV

Dawn Winter

John (Guest)

Alison Shorts (Guest)

S.N (Guest)

Candi Nichter (Guest)

Kathy Mullin (Guest)

Jeffrey Morgan

Kim Kruk

Wilkes (Guest)

Candace Walker

Lisa Gerber