



JCPA Meeting Minutes – January 12, 2022

- **Prayer** – Jake Hollin, Assistant Principal
- **Welcome and Opening Remarks** - Tracy Shirk
 - Approve meeting minutes from Dec. 2021 meeting
- **Committee Reports:**
 - **Finance & Budget Report** – Courtney Westermeyer reviewed what we have been working with over the past several months; not much change over the past few months
 - Dues \$35,150 – come in automatically as part of tuition
 - Christmas decorations for school are in misc. Budget area
 - Currently have \$55,063.23
 - **Faculty Appreciation**
 - Tracy provided holiday gift cards from CoffeeBar with small coffee cup and treats - very well received and appreciated
 - Will do another appreciation gesture during Catholic Schools Week- Suggestions/ideas welcomed
 - Will also do Teacher Appreciation Week and End of School Year
 - **Concessions** – Ginger unable to attend so Tracy gave report
 - Going well overall
 - Drink cooler arrived and is set up inside
 - Looking for a new person or partnership to take over Concessions next school year
- **Special Events – 2021/2022:**
 - **JCPA Rock & Bowl** – March 19
 - First planning meeting was held.
 - Time is now set for 6-9pm.
 - Have been talking with Mr. Klein about menu options.
 - Next planning meeting is Wed. 1/19 6-7pm. Will be a virtual Teams meeting.
 - Use Sign up genius in 1/12 Parent Association email to receive an invitation.
 - Working on auction items.
 - **Spring Bazaar** – April 23 (rain date April 24)
 - Mia Healy reported, had met earlier to discuss
 - Will be outdoors
 - Looking into food trucks, flower vendor. Maybe Vagabond & Kona Ice
 - Will need volunteers – students can do for service hours
 - **After Prom Party** – April 30
 - In beginning stages of planning
 - Tracy meeting with Mr. Hensley on 1/13 to discuss.
 - Deposits sent to Arena Club and Ultimate Amusements.
 - **Senior Banners** – Tracy to confirm Kellie Rosso is coordinating and get more info. Need people to hang banners over spring break – possibly Good Friday.

- **Fund for JC Update** - Alyson Jacques Shiflett, Director of the Fund for John Carroll presented and shared that following the December Appeal Fund is at approx \$220k. We are 60% of the way to the June 2022 goal. CSW will be another fundraising week. Patriot Day. Alumni Golf tournament. The gifts in the fund have been very important in providing students and faculty with... need based aid, cameras and soundbars to support hybrid learning, supplies for Senior Unity Day, new uniforms for sports, improved lighting, 3D printers, new scholarships. Patriots Day is coming up in April – annual celebration day for JC; new, different challenges for students and families.
- **Featured Speaker** – Joe McGrain, Director of Facilities shared pillars of Culture (building team, professional development, etc), Quality of Education (learning environment that promotes excellence and minimizes distractions), Enrollment Growth (welcoming atmosphere, good first impressions), Financial Strength (sound staffing decisions, practical purchasing and campus investment). Provided updates on campus operations – Fitness center- opened Nov. 2021; science wing updates, auditorium updates, MDE Lead in Water results and solutions, Wetlands Grant status, Golf Center, Chapel climate control and ministry space (might be a future project to consider for upgrading), locker room scoping phase updates, small scope summer renovation projects, next phase exterior window installations, tree removal program, address aging bus fleet, campus mechanical service and preventive maintenance, COVID management.
- **Administration Update** - Jake Hollin, Assistant Principal shared that Mr. Goedecke is now officially in charge of Mission & Ministry now that a new religion teacher has been hired. Talked about plans for Catholic Schools Week - Jan. 31 – Feb. 4 – Themes – Faith, Excellence, Service. Reviewed special events and activities for the week. Covid mitigating strategies have been working well so far. Administration is trying to balance the need for communication with trying not to overload parents with emails. At this time, there are no plans for full time virtual learning. The new 5-day quarantine guidelines have been helping to get students back in school more quickly. Faculty and staff are prepared for virtual days for snow days if needed. We have one more snow day in the calendar.

Next meeting: February 9 at 7 p.m. - TBD if in-person or virtual

Attendance

Tracy Shirk - President

Katie Jenkins - Vice President

Alyson Shiflett - Director of the Fund for John Carroll - ashiflett@johncarroll.org

Jake Hollin - Assistant Principal - jhollin@johncarroll.org

Joe McGrain - Director of Facilities – jmcgrain@johncarroll.org

Kathy Walsh – Director of Marketing & Communications – kwalsh@johncarroll.org

Susan Roarty – Director of Advancement & Alumni Relations – sroarty@johncarroll.org

Sarah Greco

Lynn Katen

Karol Manner-Dyess

Tom Wassin

Sara Saacks

Courtney Westermeyer

Kim (Guest)

Andy Sheppard

Mia Healy

Carrie Mesher-Bottino

Ross Smith IV

Dawn Winter

John (Guest)

Alison Shorts (Guest)

S.N (Guest)

Candi Nichter (Guest)

Kathy Mullin (Guest)

Jeffrey Morgan

Kim Kruk

Wilkes (Guest)

Candace Walker

Lisa Gerber