



## JCPA Meeting Minutes – February 9, 2022

- **Prayer, Welcome and Opening Remarks** - Tracy Shirk
  - Approve meeting minutes from January 2021 meeting
- **Committee Reports:**
  - **Finance & Budget Report** – Courtney Westermeyer
    - Budget numbers were reported; see last page
    - Currently in the JCPA account = \$55,377.91
  - **Concessions** – Nothing reported – Ginger Miller not in attendance
    - Ginger will lead the Concession committee next year. She is looking for 2-3 volunteers to assist with running the concessions
  - **Faculty Appreciation** – Tracy Shirk
    - Catholic Schools Week – JCPA provided bagels and coffee to the entire staff.
    - Teacher Appreciation – May – TBD on what JCPA will provide
- **Special Events –2022:**
  - **JCPA Rock & Bowl** – event will be held on March 19<sup>th</sup>. Help is needed the day of the event, to collect donations and to put baskets together. Sign Up Genius needed to send for volunteers.
    - Class donations sign up went out to the school. Each class has specific requests for donations. Donations can be dropped off at the Guard Desk. All donations will be used for a raffle.
    - A link has been created and shared on Facebook to buy tickets.
  - **Spring Bazaar** – Mia Healy – April 23 (4/24 rain date)
    - Faculty parking lot will be used for vendors to set up tables
    - Currently have approximately 50 vendors signed up, hoping for 65 total.
    - Bookstore will be open
    - Looking for food truck. Kona Ice has confirmed.
    - Student volunteers are needed.
  - **After Prom Party** – April 30<sup>th</sup>.
    - Planning in beginning phase
    - The Arena Club. Volunteers are needed before, during and after the prom.
- **Featured Presenters**
  - Alyson Shiflett –
    - Currently at 64% of Fundraising Goal.
    - Additional Upcoming Events
      - Patriots Day – 4/26
      - Annual Giving Day – Class with the highest amount raised received an Ice Cream Social.
      - Annual Golf Tournament at Bulle Rock
        - Looking for Corporate Donations & Sponsorships

- **President/Principal Discussion**
  - **Mr. DiBiagio**
    - Thanked JCPA for Christmas decorations
    - JCPA Contribution Suggestions for 2022 – looking for Impactful/Permanent to leave an Imprint on JC.
    - Suggestions:
      - Gym Sound System
      - Digital Kiosk – Interactive displays
      - Chapel AC and Sound System
    - Mr. DiBiagio asked for a decision by April 1<sup>st</sup> so the Maintenance team could begin planning and coordinating vendors.
  - **Mr. Patton**
    - Shared the enhancements to the Chapel to focus on spiritual needs of the students
    - Father Riepe’s chalice was found along with additional religious items thought to have been lost.
  - **Susan Roarty**
    - Shared plans to update the auditorium during the summer.
    - Looking for donors; \$150,000 has already been raised.

Next meeting will be held March 9th at 7:00 p.m., location TBD.

**Attendance**

Tracy Shirk – President

Karol Manner – Dyess – Secretary

Courtney Westermeyer – Comptroller

JC Personnel - Kathy Walsh, Alyson Shiflett, Carl Patton, Steve DiBiagio, Susan Roarty

From Teams ID:

Brian Short	Kopp	Sara Saack
Kim Davis	Monika V	Amy Lauer
Kate	L Coyne	Andrew S
Katie	Amy Coyne	Mai Healy
Kim	Kellie Rosso	Ross Smith
Bryan H	Lynn Katen	Julie Klara

**John Carroll Parent Association  
Balances and Cash Flow  
Fiscal Year 2021/2022  
As of 1/31/22**

	<b>Beginning Balance</b>	<b>Activity</b>	<b>Ending Balance</b>
<b>Parent Association Balances</b>			
Petty Cash 1	\$ -	-	\$ -
Petty Cash 2	-	-	-
Cash in PNC (Receivable)	-	-	-
Cash in M&T (Receivable)	\$ 6,930.73	\$ (1,278.99)	\$ 5,651.74
Receivable from (Due to) JC	\$ 14,168.11	\$ 35,558.06	\$ 49,726.17
Unrecorded items	-	-	-
Due to Member	-	-	-
	<u>\$ 21,098.84</u>	<u>\$ 34,279.07</u>	<u>\$ 55,377.91</u>
Projected income/expenses			-
Projected ending balance			<u><u>\$ 55,377.91</u></u>

	<b>Actual</b>	<b>Projection</b>	<b>Budget</b>	<b>Variance from Budget</b>
<b>Cash Flow</b>				
Annual Dues	\$ 35,350.00		\$ 35,000.00	\$ 350.00
Rock N Bowl	\$ 340.00		\$ 3,500.00	\$ (3,160.00)
Back to School Night	\$ -			\$ -
Bazaar & Greens Sale	\$ -		\$ 4,000.00	\$ (4,000.00)
Spring Bazaar	\$ 3,327.25		\$ 500.00	\$ 2,827.25
Senior Banners	\$ -		\$ 4,000.00	\$ (4,000.00)
After Prom/Senior gift	\$ (3,042.50)		\$ (17,000.00)	\$ 13,957.50
Scholarships	\$ -		\$ (2,000.00)	\$ 2,000.00
School Gift	\$ -		\$ (20,000.00)	\$ 20,000.00
Senior Project Grant	\$ (323.04)		\$ (3,000.00)	\$ 2,676.96
Teacher Appreciation	\$ (910.59)		\$ (3,500.00)	\$ 2,589.41
Social Events	\$ -		\$ (10,000.00)	\$ 10,000.00
Concessions	\$ 1,180.66		\$ 500.00	\$ 680.66
Credit Card Processing	\$ (88.03)		\$ (500.00)	\$ 411.97
Misc	\$ (1,554.68)		\$ (3,500.00)	\$ 1,945.32
Carryover	\$ -		\$ (10,452.00)	\$ 10,452.00
	<u>\$ 34,279.07</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>