



JCPA Meeting Minutes – October 13, 2021

- **Prayer**
- **Welcome and Opening Remarks**
- **Committee Reports:**
 - **Finance & Budget Report** – Courtney Westermeyer – A copy of the budget was provided to all in attendance. Reviewed current budget line items and provided updates from September meeting. Ending budget balance is \$58,354.14.
 - **Faculty Appreciation** – Tracy Shirk – Reported cookies were delivered and well received. Looking for ideas for ways to show appreciation and support for the faculty and staff during the year.
 - **Concessions** – Ginger Miller – Reported concession sales are going well and things are running smoothly. Questions were raised on the profit and how the percentage of profit the JCPA receives. Ginger will research and report back during the next meeting
- **Special Events – 2021/2022:**
 - **Rally in the Valley Festival** – Courtney Westermeyer - The event was held Oct. 9th at Boordy Vineyards and was well attended. Courtney reported that approximately \$15,000 was raised for the event but there are still some outstanding expenses that need to be paid.
 - **Christmas Bazaar** – Karol Manner-Dyess – It was decided by the Administration and Committee chair to cancel this year’s event due to Covid restrictions still in place and the low incidents of Covid cases at school. Current income for the event was approximately \$5,500 and vendors will be given the option of reimbursement or JCPA holding their registration fees for a Spring Event currently being organized. A chairperson is needed for the Spring Event. The date is being finalized with the Administration now. Contact the JCPA if you are interested in chairing the event.
 - **After Prom Party** – April 30th. The Arena Club has been booked and Tracy will contact Mr. Hensley for additional needs for the event.

- **Featured Presenter**

- Mr. Jake Hollin provided an overview of upcoming events and changes at JC.
 - Enrollment & Shadow Days
 - Enrollment levels are good and close to pre-Covid numbers
 - JC can accommodate 200 students in each grade. Current levels are around 180 for Sr, Jr & Soph, and 160 for Freshman
 - Restrictions are in place for Shadow Days.
 - Staff is conducting personalized tours for students and parents
 - Covid Numbers
 - Continue to stay at a good level with the current protocol JC has put into place.
 - At this time there will be no change to the current processes.
 - JC reviews data daily.
 - Brown Fitness Center
 - Scheduled to open on Monday 10/18.
 - Students will have access to the center from 9 AM to 4 PM daily. (Certain restrictions apply and will be communicated to students and parents).
 - Capacity is 25 students and will be monitored.
 - Cleaning protocol will be in place.

- **Open House Volunteers**

- On behalf of Admissions, Kathy Walsh described the different opportunities to volunteer at Open House on October 30 (two sessions, 10-12 and 1-3) and passed around a sign-up sheet.

Next meeting will be held November 10th at 7pm in the Learning Commons.

Attendance

Tracy Shirk – President

Courtney Westermeyer – Treasure

Karol Manner – Dyess – Secretary

Jake Holln – Assistant Principal of JC

Kathy Walsh – Director of Marketing & Communications

Kim Davis

Amy Lauer

Ginger Miller

Kim Suskowicz

Sarah Greco

Stacy Davis

Mia Healy